



Appointments

Our office policy is to be given a 24 hour notice for any appointment change or you may be charged for a broken appointment.

For example, if your appointment is scheduled on Monday, we must know by the Friday before 3:00p.m. that your appointment needs to be rescheduled or canceled.

Please understand your doctor has allotted time for your appointment and without notice given, your doctor will not be able to pass this appointment slot to another patient in need.

As a courtesy, our computer system is scheduled to call for reminders. However should the system fail, it is your responsibility to remember your scheduled appointment.

Thank you.

Patient/Responsible party:

Date: _____